



# UNIVERSITY INSTITUTE OF ENGINEERING & TECHNOLOGY

MAHARSHI DAYANAND UNIVERSITY, ROHTAK, HARYANA-124001

(NAAC Accredited "A+" Grade University)

(A State University established under Haryana Act No. XXV of 1975)

To,

Date:.....

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**Subject: Letter for Applying for Six (6) Week Industrial Training**

Dear Sir/Madam,

Greetings from Training & Placement Cell of UIET, M. D. University, Rohtak.

We take this opportunity to introduce you to University Institute of Engineering and Technology (UIET), as an in campus Engineering institute of Maharshi Dayanand University, Rohtak. Approved by A.I.C.T.E. UIET offers B.Tech. Degree courses in Biotechnology, Computer Science and Engineering, Electrical Engineering, Electronics and Communication Engineering, Mechanical Engineering, Civil Engineering. Institute also offers M.Tech. in Computer Science and Engineering, Software Engineering, Electronics and Communication Engineering, Biotechnology, and Mechanical Engineering.

Since practical training is equal in importance to theoretical foundation, the course curriculum is so designed that the student gets exposure to practical aspects of the engineering branch. As per the academic curriculum the student has to undergo 6 week industrial training program during summer in an Industry/organization.

In view of this, I recommend my student Mr./Ms..... Son/  
Daughter of Sh..... Roll No..... Mob. No .....  
E-mail id..... B.Tech. Branch.....  
Semester..... to undergo Six(6) week training in your esteemed organization starting  
from.....

I will appreciate if the student can be accommodate for the training program in your esteemed organisation. Our students are sincere and hardworking and we are sure that they will put in their best efforts during the training program.

Looking for the confirmation from your side.

Thanking You,

With Regards,

**Arun Kumar**  
Training and Placement Officer